To: **Executive Member for Culture, Corporate Services and Public Protection**
28th April 2020

RELEASE OF SECTION 106 FUNDING FOR LIBRARIES AIR PRINTING SOLUTION
Executive Director: Delivery

1 PURPOSE OF REPORT

1.1 To seek approval for the release of S106 funding (£30,000) allocated to the Library and Information Service to support the introduction of air (wireless) printing into all Libraries.

2 RECOMMENDATION

2.1 **That £30,000, as detailed in Annexe 1, be approved to support the provision of enhanced technology within the Borough's Libraries.**

3 REASONS FOR RECOMMENDATION

3.1 Developer contributions are collected through S106 agreements and must be spent on **providing or improving library facilities.**

3.2 The £30,000 required for this project will be spent in accordance with S106 obligations and is additionality to current service provision. This project cannot be funded corporately.

4 ALTERNATIVE OPTIONS CONSIDERED

4.1 The S106 fund dated 27/10/2014 is being secured through two payment instalments, the first of which was received on 10/07/2019. There is one additional project proposed for this fund which is detailed in a second report. Not carrying out this ICT enhancement project could lead to funds being returned to the developer, if no other qualifying scheme is identified through which to deliver enhancements in the time available.

4.2 By not implementing air printing customers will not be able to print from their own portable devices.

5 SUPPORTING INFORMATION

5.1 There has been a substantial increase in the number of customers within Libraries who access Wi-Fi using their own portable devices, and a correlation in the demand for air (wireless) printing. Currently, there are no facilities available to do this.

5.2 Given that all Libraries' opening times are being extended by means of technology-enabled opening (Open+), customers are making use of both the public PCs and Wi-Fi without any staff present. The ability for customers to pay for printing and release print jobs for themselves is the next logical phase of self-service.

5.3   The proposal is to replace all public facing MFDs (printers, scanners and photocopiers) in all Libraries and introduce eleven new payment terminals in order to offer a true self-service print/copy solution. The solution provides users with the ability to release printing, and perform copying and scanning on the MFDs and consists of print accounting software and modern payment consoles connected to the devices on the Library network. The proposed software and hardware payment terminals are designed to improve security and will be replicated across all 9 sites.

5.4   The same applications will be extended to enable users to send printing from Smartphones, laptops or tablets with a "Print & Go" cloud solution. "Print & Go" is designed to provide a high level of security, with all documents processed and managed within the cloud server. The website has SSL certification and all communication is encrypted. Personal information and print jobs are not saved.

5.5   The benefit to the public is that they can print at times that are convenient to them, and / or using their own portable devices, without the need of staff intervention. For the Council, it is increasing the use of self-service and digital solutions, whilst providing value for money.

6   CONSULTATION AND OTHER CONSIDERATIONS

Legal Advice

6.1   The allocation of funding proposed in this report complies with the requirements of the s106 agreements.

        The approval of the recommendation in the report falls within the decision making remit of officers in consultation with the Executive member pursuant to the Bracknell Forest Council Constitution November 2019 Part 2, section 6 paragraph 6.2 (a)(vi).

Financial Advice

6.2   The S106 funding identified in Annex 1 and highlighted yellow is available for this scheme and once approved will be added to the Departments capital monitoring for 2020-21 as part of the rolling S106 capital programme.

Other Consultation Responses

6.3   Not applicable, although users have the opportunity to submit feedback digitally and using comments' forms.

Equalities Impact Assessment

6.4   Not applicable.

Strategic Risk Management Issues

6.5   S106 contributions will need to be refunded should they not be allocated in accordance with the respective legal agreement.

Background Papers

Contact for further information
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Annex 1   Section 106 Allocation Details

Libraries

App Ref	Site	Date of s106	Amount due	Comments (estimate)	Terms
14/00315/OUT	Amen Corner North	11/03/2015	£5,981.00	£6,704.00 received 25/07/19	Repay outstanding (with interest) if sum has not been applied within 10 years of receipt. To be spent on library facilities in the borough
			£5,981.00	Completion of 300th dwelling (2021/22)	
13/00575/OUT	Transport Research Laboratory TRL	30/01/2015	£24,759.00	Completion of 500th dwelling (2023/24)	Repay outstanding (with interest) if sum has not been applied within 10 years of receipt. To be spent on library facilities in the borough
13/01007/OUT	Berkeley's Harvest Ride	27/10/2014	£93,150.00	£116,527.00 received 10/07/19	Repay outstanding (with interest) if sum has not been applied within 10 years of receipt. To be spent
			£93,150.00	Commencement of phase 9	

					on library facilities in the borough
13/01068/REM (12/00476)	Winchester House	04/07/2014	£68,420.00	Occupation of 200th dwelling (2020/21)	Repay outstanding (with interest) if sum has not been applied within 10 years of receipt. To be spent on library facilities within 3km of the site
Total			**£291,441.00**		